



OFFICE OF THE CITY MAYOR

**EMERGENCY ORDER NO. 001, SERIES OF 2020,
"AN ORDER PLACING THE ENTIRE CITY OF KIDAPAWAN UNDER
ENHANCED COMMUNITY QUARANTINE, PROVIDING FOR
EMPLOYMENT MEASURES IN PURSUANCE THEREOF AND FOR
OTHER RELATED PURPOSES"**

Whereas, President Rodrigo Roa Duterte issued Presidential Proclamation No. 902 declaring a national state of public emergency;

Whereas, under the general welfare clause of the Local Government Code, local government units are charged with the promotion of health and safety within their jurisdictions;

Whereas, Executive Order No. 001, a/200 of the Office of the City Mayor placed the entire City of Kidapawan under community quarantine;

Whereas, there is a need to intensify the efforts to conduct the community quarantine within Kidapawan City to ensure compliance of all persons with the directives of the National Government;

NOTWITHSTANDING, by virtue of the powers vested in me by law, I, JONATHAN A. BYANGELINA, City Mayor of Kidapawan, hereby declare the entire City of Kidapawan under enhanced community quarantine and provide the following guidelines for its implementation, THUS:

SECTION 1. DECLARATION. The enhanced community quarantine in Kidapawan City shall take effect at midnight (00:00) of 21 March 2020 and shall be in place for a period of fourteen (14) days thereafter, or until 04 April 2020.

SECTION 2. RESTRICTIONS AGAINST ENTRY TO KIDAPAWAN CITY.
EXCEPTIONS. Non-residents of Kidapawan City shall be prohibited from entering at any point of Kidapawan City, subject to the following exceptions:

1. Medical emergencies, but only limited to the patient and medical personnel;
2. Medical personnel working within the City of Kidapawan;
3. Elected and appointed officials, employees and personnel of the provincial and local governments in the Province of Cotabato in the exercise of public functions;
4. Elected and appointed officials, employees and personnel of the national government, including the regional level, and other government line agencies in the exercise of public functions, including the judiciary;
5. Health personnel;
6. Employees of establishments mentioned under Section 5 hereto;
7. Philippine Red Cross; and
8. Law enforcement agents.

A validly issued government ID with photograph must be presented in personality. In the absence thereof, the original copy of proof of valid ID of any public utility with ID and photograph may be presented, provided that the proof



of billing, must be dated within a period of three (3) months from the time of the declaration of the enhanced community quarantine.

All non-residents, tourists, visitors and persons temporarily staying must leave Kaliboan City before the effectiveness of the enhanced community quarantine.

Residents shall not be allowed to leave the territorial jurisdiction of Kaliboan City except those employed in vital and essential establishments or other establishments within the Province of Cebu as specified under Section 3 herein. For this purpose, the pertinent employment ID with photograph must be presented upon initial and subsequent entry to Kaliboan City. In the absence of an employment ID, Certificate of Employment with attached ID may be accepted.

All residents and persons, and drivers of delivery vehicles, who may be allowed entry to Kaliboan City must undergo stringent disbursement and thermal screening. If any person exhibits any of the symptoms of Covid-19, s/he shall be immediately referred to the City Health Office for appropriate intervention.

SECTION 3. ENTRY OF CARGOES AND PRODUCTS. The provisions under Section 2 shall only cover persons and passengers. The movement of vehicles, vans and trucks carrying cargo, goods and/or products, particularly local and agricultural products, electrical supplies and other basic commodities, going into Kaliboan City shall be unimpeded.

In all constituted checkpoints, a special lane must be devoted exclusively to facilitate the unimpeded transport of goods and products into Kaliboan City. Only the driver and one helper shall be allowed entry to Kaliboan City.

Locally-produced agricultural products shall, as far as practicable, be sold to consumers and residents within Kaliboan City. In view of the lack of consumers and residents within Kaliboan City, agricultural and local producers must offer the same for sale to the City Government. The City Government shall issue the necessary certification in case it will refuse to purchase the said goods, for the same to be presented to outside municipalities. This policy will not apply to producers that have existing contracts under a Contract, alliance agreement, production agreement, or other similar agreement that has an effectiveness date prior to the issuance of this Executive Order.

SECTION 4. RESTAURATION OF ROAD BALANCE. In order to prevent the encroachment of the quantum checkpoints, public and private roads at any point in Kaliboan City may be ordered closed by the City Mayor, upon the recommendation of the Traffic Management Unit, and the issuance of an enabling ordinance. The lessee, government and having territorial jurisdiction of the closed road shall be responsible for the operation of the road blocks.

SECTION 5. CLOSURE OF BUSINESS ESTABLISHMENTS. All business establishments shall be ordered temporarily closed for the entire period of enhanced community quarantine, except for the following:

1. TV and radio broadcast stations and other media entities;
2. Department stores;
3. Food service establishments (but only for take-out and delivery services);
4. Convenience establishments and kiosks;
5. Hospitals and clinics;



6. Retailers;
7. Public markets, wetmarkets, supermarkets, groceries, convenience stores;
8. Pharmacies and stores selling medical supplies;
9. Stores that supply and/or retail agricultural products;
10. Veterinary supplies;
11. Banks, money transfer establishments and other financial institutions;
12. Gasoline stations and LPG outlets;
13. Telecommunications facilities;
14. Power and water utility companies;
15. Power producing companies;
16. Manufacturing and processing plants;
17. Funeral parlors;
18. Petroling shops;
19. Water selling stations;
20. Bars and stores;
21. Cafeterias;
22. Printing establishments; and
23. Businesses involved in lending.

SECTION 4. PUBLIC TRANSPORTATION. Except tricycles with existing franchises, no form of public transportation shall operate within the City of Kiasipawas. Vans, buses, minivans shall not be allowed entry in Kiasipawas City, but may drop off passengers at the duly designated checkpoints. In the case of tricycles, they may be allowed to carry only two (2) passengers, one at the front and one at the back.

Tricycles or taxis or motorcycles shall not carry passengers in order to observe social distancing. Private vehicles may only be used for purposes pursuant to the exceptions provided under Section 5 of this Executive Order.

The City Government shall provide transportation services free of charge for medical personnel involved in the maintenance of public order and public health.

SECTION 5. BARRICADED CHECKPOINTS. All barangay government units are authorized to establish checkpoints in all entry and exit points within their respective jurisdictions to regulate and screen the entry and exit of residents, other than for valid emergencies.

The Philippine National Police and the Philippine Army are hereby authorized to implement the same in any (land) areas deemed proper by the law enforcement authorities, including setting up of checkpoints and inspection of documents.

SECTION 6. ENFORCEMENT OF STRICT HOME QUARANTINE. All persons shall remain in their respective residences. For this purpose, the duly-activated Barangay Health Emergency Response Team (BHERT) shall ensure strict home quarantine.

In case of emergency medical consultation or interventions, the Kiasipawas City Call 911 shall provide the necessary ambulance to fetch the patient from his/her residence and bring him/her to the medical facility.

SECTION 4: CREATION OF KABAGANAWAN QUARANTINE ID-PAWS. To effectively implement the principles of home quarantine, "Kabaganaw Quarantine Identification Paw" (KQCQIP) is hereby established, which shall be signed by the City Mayor, to serve the following objectives:

1. Only CQH (C) ID-Paw shall be issued for family residing in Kabaganaw City. The KQCQIP shall serve as the authorization for the member of the family to leave the family residence to purchase food, medicines, and/or basic necessities.
2. The issuance-tolerance distribution shall be conducted by the CDO/DO, CDO/DO and CPDO, in coordination with the Barangay and Police Officials. The KQCQIP shall be serially numbered and recorded for proper tracking and monitoring. The distribution list shall be submitted to the Office of the City Mayor.
3. The KQCQIP may only be issued by healthy and capable members of the family. The KQCQIP cannot be used by members of the family who are immunocompromised or have existing co-morbidities such as cancer, hypertension, diabetes, asthma, tuberculosis, and other similar illnesses.
4. Each KQCQIP shall bear the seal of the Office of the City Mayor. Any unauthorized copying or printing is considered as the offense of "Fabrication of False or Official Document" and shall be prosecuted in the following cases of the law:
5. The KQCQIP shall not be given in any PLM as PLD. Prescribed use of the KQCQIP to violate mandatory home quarantine shall constitute non-compliance under Republic Act No. 10692 and shall be prosecuted accordingly.
6. Special Colored Paw shall be issued to media and broadcast personnel, as well as government and private workers involved in essential establishments enumerated under Section 5 of this Executive Order.

SECTION 5: SUSPENSION OF WORK IN 100% CITY HALL. Work in the City Hall shall be suspended, except for the following essential offices (which shall maintain a strict workflow):

1. City Assessment Office;
2. City Treasurer's Office;
3. City Civil Registry;
4. City Social Welfare and Development Office;
5. City Agriculture Office;
6. City Environment and Natural Resources Office;
7. Economic Management Enterprise Office;
8. City Health Office;
9. City Hospital;
10. Business Permit and Licensing Office;
11. COMUSDO;
12. City Mayor's Office;
13. City Information Office.

All other offices in the City Hall shall be closed, but the employees shall work from home. All Department Managers shall be on call. Work suspension of the City Hall offices shall be effective for the entire duration of the enhanced community quarantine.

Suspension of work in government line agencies shall be subject to the discretion of the head or manager.

SECTION 11: CURfew. Curfew hours shall be from nine o'clock in the evening (9pm) to five o'clock in the morning (5am). The Philippine National Police and barangay officials shall exercise all necessary lawful means to ensure the compliance with the curfew hours.

SECTION 12: MEDICAL PROTOCOL IN ESTABLISHED CHECKPOINTS. All vehicles and their occupants allowed to enter the city will be subjected to stringent medical screening protocols.

- a) Permits for ambulances, patient transport vehicles, government vehicles, vehicles of healthcare workers working in the City and the Province, and vehicles of Provincial and City officials will be provided.
- b) All passengers and the driver will be subjected to non-contact temperature checking and vehicle disinfection.
- c) Proper social distancing of at least one (1) meter will be observed in all checkpoints.
- d) Cographic information regarding COVID-19 will be in place in all checkpoints.
- e) All health-worker mobility in the checkpoints will follow strict infection control protocols.
- f) Individual PPEs will be provided by the City Health Office to all personnel mobility in the checkpoints.
- g) A stage and isolation/holding area equipped with basic medical equipment for vital signs monitoring and disinfect will be present in the checkpoints.
- h) The temperature of all occupants of a vehicle will be taken using non-contact thermometer; and
- i) A person who has a temperature above 37.5°C and is a resident of Digos City will be assessed by the health team following strict infection control protocol in the stage area. The private vehicles they will be asked to park in a designated area and be/they be cleaned by the health team.

SECTION 13: DESIGNATED ISOLATION AREA FOR MILD PUI CASES. The Digos City Fire Emergency Services (DCFES) shall be designated as isolation area for PUI cases and shall be governed by the following parameters:

▪ Transportation

- a. The designated PWI authorities who will transport the patient should observe proper infection control protocol.
- b. Protocols for transport will be endorsed by the unit of the referring facility or the WHO Emergency Medical Team/Team.
- c. Handover will be checked by the WHO personnel.
- d. The patient will be transported to the identified quarantine/ Isolation facility.

▪ Reception

- a. Once the patient is transported to the quarantine/ Isolation facility the WHO Staff will welcome the patient in the room(s) under their duty.
- b. Standard infection control protocol will be followed.
- c. The room's facilities will do the initial triaging procedures:
 - Patient profile form
 - Contact form for quarantine (if will be under the care of the patient should be entered here)
 - Vital signs will be recorded
- d. The WHOPT where the PWI resides will be the one to do the case investigation and triaging.
- e. Once the triaging procedure is done the patient will be accommodated in his or her respective room.
- f. The patient's family will be contacted if they are aware that their family member was placed in quarantine.

▪ Case Management

- a. As per WHO and ECDC guidelines both PWI and initial PWI are managed following the Department Recommendation No. 2020-001 of ECDC entitled: Interim Guidelines on the Management of Persons Under Monitoring (PWIs) suspected with Coronavirus Disease (COVID-19), for Home Quarantine.
- b. If the patient progresses into a moderate or severe PWI the protocols stated above for the management of moderate and severe PWI will be followed.
- c. Once the PWI completes the 14-day quarantine the City Health Office will issue a Quarantine Clearance signed by the City Health Officer.

▪ Infection prevention

- a. The use of gloves and mask as well as other necessary personal protective equipment should be observed at all times.
- b. Hand/PWI hand required to wear a mask.
- c. All personnel should change their mask after 8 hours of use or if it is soiled.
- d. Hand hygiene should be practised at all times. Wash your hands following contact with PWI or if in contact with their immediate environment.

- a. The services in the Identified quarantine/Isolation Facility will solely be accessible to the residents of this City;
- b. The quarantine will take 14 days from the time of confinement;
- c. Only adult PUI cases will be brought to the identified quarantine/Isolation facility;
- d. All adult PUIs will be treated as contagious and no strict infection control protocols will be followed in the facility;
- e. The records and profile of all PUIs will be kept confidential;
- f. The facility will be managed by one (1) on-call physician, nurse/nurses, utility and two (2) officers of the civilian security unit;
- g. The roles and responsibilities of the personnel that will run the facility are as follows:
 - **Physician**
 - The designated health-care team leader
 - Be on-call
 - Assess to the medical needs of the patient and manage the symptoms of the patient.
 - **Utility Person**
 - Cover 12-hour shift
 - Assess/observe adult PUIs
 - Monitor the patient during the duration of the quarantine.
 - Report to the physician any signs and symptoms of the patient.
 - Ensure the availability of basic medicines for the non-contagious patient's signs and symptoms.
 - **Utility worker**
 - Maintain the cleanliness of the quarantine facility
 - Assist the physician and/or nurse
 - Do disinfection of the facility
 - **Officers of the Civilian Security Unit**
 - Maintain peace and order within the facility
 - Ensure that patients will stay within the facility
 - **Relief**
 - a. All patients classified as adult PUI in the City Health Office and hospitals in the city will be referred to the facility
 - b. All referring units should inform this facility's infection control personnel.
 - c. The referring unit will endorse the patient to the CSHU.
 - d. The CSHU will facilitate the transport of the PUI to the Identified quarantine/Isolation facility.

• Room Definition

- a. The area for male and female PULs will be separated.
- b. In case the PUL is still a minor his/her will be accompanied by an adult family member who is physically fit and have no compromised conditions. Both will not be allowed to go home within the 24-day quarantine.
- c. In case several members of the family are classified as mild PUL, they will be allowed to stay in one room.
- d. The PUL will be confined in one room with a bed and common areas.
- e. Water for bathhouse and electricity will be provided by the city government.
- f. Living, bedding, utilities and food meals will be provided by the patient or his/her family.
- g. Every PUL will be allowed to go out of their respective rooms but this will be done one at a time and they will not be allowed to go beyond the patient line that will be placed in front of their room assignment.
- h. Only one family member will be allowed to enter the facility to bring in food and other needs of the patient, as well as picking up the medications of the patient.
- i. The items brought in by a family member as well as items that the PUL want to hand over to his/her family member will be facilitated by the designated utility worker in the facility.
- j. All things brought in by a patient's family member will be written in a logbook. This will be crosschecked over the patient to discourage them the facility to avoid any loss of items in the room.

• Food Handling

- a. Breakfast, Lunch and dinner will be provided by the Wish Lowy (an Foundation, Inc)
- b. Food will be served up to the room door only.
- c. Patients will be allowed to bring in food, water, tea, juice, gummies and other things that will make them feel comfortable during their stay in the facility subject to the approval of the medical personnel present in the facility.

• Cleaning and Disinfection

- a. Disinfection of the facility will be done every day using chlorine solution.
- b. It is the responsibility of the utility worker to do the disinfection of the facility.
- c. Sanit. Infection protocol will be followed while doing disinfection.
- d. The periphery of the facility will be disinfected every day.
- e. PULs will be responsible for cleaning and disinfecting their respective rooms. They will be provided with disinfecting solutions.

- g. Used clothes of PUs will be placed in laundry bags and will be sent home to their family. Instructions on how to wash these clothes will be given to the family.
 - h. A trash bin will be provided to all PUs and garbage will be collected daily.
- **Security and safety**
 - a. The City Government will provide 24/7 security for the patients.
 - b. The security officers will make sure that peace and order within the facility is maintained.
 - c. The security officers will ensure that the PUs will remain in the facility until the end of the quarantine.
 - d. In case a PU absconds, the security officer should immediately inform the CDO and the police regarding the incident to facilitate rapid retrieval of the said PU.
 - e. At the end of the quarantine, a clearance form duly signed by the medical personnel will be given to the patient indicating that he/she is cleared to go home.
 - f. That clearance form will be presented to the state government guard for them to allow to leave the facility.
 - g. All media entries will not be allowed to cover the patient of the quarantine facility to protect the patient's privacy.

- **Refusal to dis-quarantine**

- a. PUs who refuse to undergo quarantine will be referred to the police for violation of the RA 1021 or the Quarantine Act of 1901 and Republic Act No. 1022.
- b. If the PU will still refuse to undergo quarantine he or she will be held criminally responsible for violating the Quarantine Act of 1901 or RA 1021, and RA 1022.

MANAGEMENT OF MODERATE RISKEVER PU

- a. All related should follow standard protocol.
- b. Cebuano Regional Medical Center (CRM) will be the city's and province hospital for moderate risk PUs.
- c. However, the related hospital will no longer accept COVID-19 cases, all moderate risk cases PUs of the City will be referred to the Cebuano Provincial Hospital in Jasaan, Kilagwayan City.

SECTION 10: CREATION OF CHARTERS Chapters for the following sectors are hereby created to oversee the implementation of the foregoing provisions by enacting complementary guidelines from time to time to address specific contingencies in the enforcement of this Executive Order.

A. HEALTH is headed by the SP Cebuano/s for Health.

- 1. To ensure that the provisions under Section 15 of this Executive Order are properly enforced.
- 2. To conduct regular monitoring of all PUs/s and PUs.
- 3. To provide appropriate interventions in case of non-compliant PUs and PUs.

4. When available, to facilitate the Covid-19 testing of all POCs and frontliners personnel.
5. **LAW ENFORCEMENT AND SECURITY**, to be headed by the MP-Chairperson/s for Public Safety:
 1. To ensure the compliance of all persons and entities with the provisions of this Executive Order;
 2. To maintain order in the context of screening, identification and flow of persons and vehicles in the consolidated checkpoints;
 3. To address violations of the provisions of this Executive Order and initiate prosecution thereof;
6. **FOOD SECURITY AND SUPPLY**, to be headed by the MP-Chairperson/s for Agriculture, and National Enterprise and Trade and Commerce:
 1. To ensure stable prices and adequate supply of basic necessities, prime commodities, medical and agricultural products in Makati/City;
 2. To formulate and implement monitoring and enforcement mechanisms as to the prices, supply and supply inventory of all agricultural, medical and retail establishments in Makati/City;
 3. To conduct random inspections (both point and general) involving rice, agricultural products, medical products, and processed food products;
7. **TRANSPORTATION**, to be headed by the MP-Chairperson/s for Transportation:
 1. To ensure that public transportation is available for persons involved in essential functions and activities for the duration of the enhanced community quarantine;
 2. To ensure compliance with road discipline for all drivers operating within Makati/City;
8. **PUBLIC INFORMATION AND DISSEMINATION**, to be co-headed by the City Information Officer and Vice President:
 1. To ensure that the official information dissemination is circulated to all barangays in the City;
 2. To handle the protection and printing of the DOQPs, and other special passes, as well as hand-over to be distributed to qualified drivers and entities;
 3. To provide media entities with accurate facts and figures regarding the present Covid-19 situation in the City of Makati.

Section 11. REPEALING CLAUSE. – If any provision of this Executive Order shall be declared unconstitutional or invalid, the other provisions not otherwise affected shall remain in full force and effect.

Section 12. AMENDING CLAUSE. – All previously issued Executive Orders which are inconsistent with the provisions herein are hereby repealed, annulled, or modified accordingly.

Section 13. EFFECTIVITY. – This Executive Order shall take effect on 21 March 2020.

Given this 20th day of March 2001 at Valenzuela City, Province of Cavite,
Philippines.

MAYOR JOSEPH A. IVANACELTA
Valenzuela City